

PROSPECTUS/ STUDENTS HANDBOOK



SARDAR VALLABHBHAI PATEL COLLEGE BHABUA, KAIMUR, BIHAR-821101
(A CONSTITUENT UNIT OF VEER KUNWAR SINGH UNIVERSITY, ARA, BIHAR)

ABOUT VEER KUNWAR SINGH UNIVERSITY, ARA



Named after the well known national hero and legendary freedom fighter Veer Kunwar Singh, is a public university in the city of Arrah in the state of Bihar, India. It was established by the Bihar University Act 1976. Ranked among the Top Universities of Bihar, university has earned recognition as a hub of higher learning and research in the frontier disciplines of science, humanities and social sciences. Over the years, through its progressive academic and extension activities, the University has played a vital role in the generation and dissemination of knowledge, and in enhancement of human skills.

PARTICULARS OF THE ORGANIZATION

S.N	Title	Details
1	Name of the Organization	Sardar Vallabhbhai Patel College Bhabua, Kaimur, Bihar-821101
2	Postal Address	Sardar Vallabhbhai Patel College Bhabua, Kaimur, Bihar-821101
3	Website	www.svpcollegebhabua.org
4	E mail	svpcollegebhabuamail@gmail.com
5	Affiliation	Veer Kunwar Singh University, Ara, Bihar
6	Name of the Principal	Dr. Shankar Prasad Sharma (Principal Incharge)

ABOUT SVP COLLEGE BHABUA



Sardar Vallabhbhai Patel College was established in 1957 and converted into a constituent unit of Bihar University in 1976. Earlier it was under Magadh University, Gaya which came under Veer Kunwar Singh University Ara in 1992. It has UGC 12(B) 2(f) status and NAAC B grade accreditation. The college is situated in the heart of the Bhabua town in an area of 15 acres of land with lush greenery, herbal garden, state of art library, well equipped science and social sciences laboratories, canteen, playground, amphitheatre, classrooms, hostels, computer and language laboratories. The college is managed and maintained as per law under the authority of the government of Bihar and the Chancellor of the Universities of Bihar. Presently it is running 15 Post Graduate and Under Graduate courses of Arts, Social Science and Science. It is also running BCA, Biotech and Nalanda Open University and IGNOU study centre.

Vision

The college strives to impart higher education to students of this rural & remote to make them an asset in nation building by inculcating qualities of competence, confidence and will to excel.

Mission

- 1.To impart value based education which develops a scientific temperament, critical analytical thinking along with all round development of personality of the students.
- 2.To facilitate young learners with opportunities to hone their leadership potential, moral ethics & integrity.
- 3.To sensitize students towards inclusive social concerns, human rights, gender environment issues & their social responsibility.

कुलगीत

अमृत ज्योति जले जय जय हे अमृत ज्योति जले
वीर कुंवर सिंह विश्विद्यालय
शस्त्र शास्त्र विज्ञान विभामय
जन गण के जीवन पथ के तू
सृजनहार मिले जय जय हे अमृत ज्योति जले
जय जय हे अमृत ज्योति जले
विश्वामित्र की तपोभूमि पर
नवल सृष्टि का शंखनाद कर
गंगा सोनभद्र संगम पर
शिव सुंदर निकले जय जय हे अमृत ज्योति जले
रोहतास कैमूर सुहावन
भोजपुर बक्सर अतीव पावन
शस्य श्यामला धरती जगमग
सकल तमिश्र टले जय जय हे अमृत ज्योति जले
विंध्यक्षेत्र मुंडेश्वरी माता
गुप्तधाम वरद शुभदाता
आरा की अरण्य देवी के
शुभ आशीष फले जय जय अमृत ज्योति जले
वाण भट्ट और राधिका रमण
सच्चिदानंद और शिवपूजन
सदल वशिष्ठ की जन्म भूमि पर
पुण्य प्रसून खिले जय जय अमृत ज्योति जले
वीर कुंवर के कीर्ति प्रभाकर
शेरशाह के शौर्य दिवाकर
सत्य शील संयम विवेक बल
तेरी छांव पले जय जय हे अमृत ज्योति जले

MESSAGE FROM THE PRINCIPAL



Sardar Vallabhbhai Patel College Bhabua, Kaimur with more than six decades of rich history, stands as an epitome of knowledge and freedom in a place which is famous for beautiful natural surroundings and the ancient cultural heritage sites of Maa Mundeshwari and Harsu Brahm. We impart higher education to our students so that they become better human being and make a positive impact in society. Our team of excellent teachers and learning resources offer a comprehensive perspective to students through innovative pedagogy and value added education. We have professional courses besides traditional one to help them for brighter career and future. The college provides equal opportunity to all students irrespective of their gender, caste, community and region.



Dr S.P. Sharma
Principal

ZERO TOLERANCE FOR RAGGING

Sardar Vallabhbhai Patel College Bhabua Kaimur is committed to root out ragging in all its forms.

RAGGING IS TOTALLY BANNED in the college, as per the 'UGC Draft Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009'.

The Regulation, In Para 5.2 states: Ragging in all its forms shall be totally banned in the entire institution, including its department, constituent units, all its premises (academic, residential, sports, canteen, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.

The Regulation, In para 3.4 defines Ragging : 'Ragging' means the following : Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

The college will take the strongest possible action against those found guilty of ragging, as per para 5.3 of the Regulation, which states: The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.

As per the Regulation, punishment(s) may range from suspension/rustication of the students involved, to a fine ranging between Rupees 25, 000/- and Rupees 1 Lakh.

Students are requested to read the UGC Regulation which can be found on the UGC website:-

<http://www.ugc.ac.in/notice/minuterag2304U9.pdf>

SVP COLLEGE: A SMOKE FREE ZONE

The college is partnering with the local administration and Dainik Jagran news group in promoting a tobacco free environment. As a step in that direction, smoking is banned in the college campus.

COLLEGE HELPLINE NUMBERS

The Students may contact the following in case of any complaints of ragging or harassment within the college:

The Proctorial Team

S.No.	Name and Department of the team members	Contact No.
1.	Mr Jagjit Singh- Proctor (Department of Economics)	9431434391
2.	Dr Sonal (Department of Philosophy)	9559897711
3.	Dr Rajkumar Gupta (Department of Physics)	9910719089

Statutory declaration under section 4 (1) (b) Right to information (RTI) Act, 2005 (Details of Public Information Officer):

Name	Designation	Contact No	Email
Dr Upendra Kumar Nirala	Public Information Office	8578951509	upendra22nirala@gmail.com

Disaster Management

- Disaster Management Toll Free :: 108
- Fire Toll Free :: 101
- Ambulance Toll Free :: 102
- Gas Leakage Toll Free :: 1906
- District Emergency Operation Centre : 06189- 222080

Grievance Redressal Cell(Women, OBC, EWS, PWD, SC and ST)

S.N.	Name and Designation	Contact No
01	Dr Seema Patel (HOD History)	8210475584
02	Dr Mahesh Prasad (HOD Economics)	8298134295
03	Dr Mukesh Kumar (Department of Economics)	9199111919
04	Mr Sujit Kumar Singh (General Administration)	83409126

Grievance Committee on Sexual Harassment at Working Place

महिला विकास निगम, समाज कल्याण विभाग, बिहार

कार्यस्थल पर महिलाओं का लैंगिक उत्पीड़न (निवारण, प्रतिषेध एवं प्रतिकार) अधिनियम, 2013 के अन्तर्गत समितियों के गठन से संबंधित प्रपत्र :-
जिला का नाम :- कैमूर

(क) जिला स्तर पर गठित स्थानीय शिकायत समिति का विवरण :-

क्र०	समिति में पद नाम	अहर्ता	चयनित अध्यक्ष / सदस्य का नाम	ई-मेल आई.डी.	मोबाईल नम्बर
1	अध्यक्ष	सामाजिक कार्यों में सक्रिय कोई महिला	डॉ० श्रीमती सुनिता कुमारी, सामाजिक कार्यकर्ता, कैमूर (मनुआ)	sunita.chainpur123@gmail.com	8252892271
2	सदस्य (महिला)	जिनका चुनाव ब्लॉक/वार्ड /नगरपालिका स्तर से किया गया हो	श्रीमती पुनम कुमारी, जिला परिषद् उपाध्यक्ष, कैमूर (मनुआ)		9304591277
3	02 सदस्य	गैर सरकारी संगठन से हो जिनके पास महिलाओं के मुद्दों एवं इससे संबंधित मामलों पर कार्य करने का अनुभव हो।	1. श्रीमती प्रतिभा कुमारी, चाईलड लाईन कर्मी, मनुआ 2. शमशाद अहमद खॉं, अधिवक्ता, सिविल कोर्ट, मनुआ	1. pratibhaku729@gmail.com 2.	1. 7352547252 2. 9973459445
4	सदस्य	महिला / समाज कल्याण विभाग के एक अधिकारी	जिला प्रोग्राम पदाधिकारी, आई०सी०डी०एच०, कैमूर (मनुआ)	dpokaimuricds@gmail.com	9431005023

ज्ञापक- 766 / सि०प्र०, दिनांक- 29/5/2023

प्रतिलिपि :- प्रबंध निदेशक, महिला एवं बाल विकास निगम, बिहार, पटना को सादर सूचनार्थ समर्पित।

जिला पदाधिकारी-सह-नोडल पदाधिकारी,
स्थानिय शिकायत समिति,
कैमूर (मनुआ)

जिला पदाधिकारी-सह-नोडल पदाधिकारी,
स्थानिय शिकायत समिति,
कैमूर (मनुआ)

Public Grievance				
Designation	Name	Mobile No	Landline No	Email
District Public Grievances Redressal Officer, IN charge Nodal Officer RTPS, Kaimur	Rajesh Kumar, BAS	8084572525	06189-223333	dpgrokaimur[at]gmail[dot]com
Sub Divisional Public Grievances Redressal Officer Mohania	Shriyansh Tiwari, BAS	7748852202	06189-223332	spgromohania[at]gmail[dot]com
Sub Divisional Public Grievances Redressal Officer Bhabua	Karishma, BAS	7992318618	06189-223334	spgrobhabua[at]gmail[dot]com

Sadar Hospital, Bhabhua

Address: Sadar Hospital, Kachahri Road, Bhabhua Kaimur - 821101

Email : sadarhospitalbhabhua[at]gmail[dot]com

Phone : 06189-223254

Category/Type: Government Hospital

District Level Officer				
Designation	Name	Mobile No	Landline No	Email
District Magistrate, Kaimur	Sawan Kumar, IAS	9473191227	06189-223241	dm-bhabhua[dot]bih[at]nic[dot]in
Divisional Forest Officer	Chanchal Prakasham, IFS	9473378173	06189-224605	kaimurfo[at]gmail[dot]com
Incharge, District Disaster Section	Manoj Kumar Pawan, BAS	9934434878		deoc-kaimur[at]bihar[dot]gov[dot]in
Incharge, District certificate case Section	Sanjeev Kumar Sajjan, BAS	9431898847		
OSD to DM, District Confidential Section	Anupam , BAS	8544412334	06189-222250	
Incharge, District Legal Section	Karishma, BAS	7992318618		
District Statistics Officer	Ravi Ranjan Rakesh	9934598489	06189-222023	
District Manager, SFC	Rajeev Kumar Singh	9973960462		bsfc[dot]kai1[at]gmail[dot]com
Incharge, Establishment Section	Karishma, BAS	7992318618		edckaimur[at]gmail[dot]com
Incharge, General Section, Youth and Culture	Sanjeev Kumar Sajjan, BAS	9431898847		gensackaimur1101[at]gmail[dot]com

Police Officers				
Designation	Name	Mobile No	Landline No	Email
Superintendent of Police	Lalit Mohan Sharma	9431822979	06189-223672	sp-bhabhua-bih[at]nic[dot]in
ASP, Operations	Vacant			
Dy.S.P., Headquarter	Gajendra Kumar	8544428170	06189-224403	dysp[dot]hq-km-bih[at]nic[dot]in
DSP, Mohania	Dilip Kumar	9431800096		dysp[dot]moh-km-bih[at]nic[dot]in
DSP, Bhabhua	Shivshankar Kumar	9431800097	06189-223245	dysp[dot]bha-km-bih[at]nic[dot]in
Incharge, Police Station Lohra	Avadhesh Kumar 2	9471603189	9430549360	
Sergent Major Bhabua	Ramjee Prasad	9431004426	06189-224402	rsm[dot]km-bih[at]nic[dot]in
Circle Inspector(Police) Bhabua	Nand Kishor Prasad Singh	9234313791		cinsp[dot]bha-km-bih[at]nic[dot]in
Cyber Thana Bhabhua	Aniket Amar	9958293843		
Circle Inspector(Police) Mohania	Bharat Bhushan	9279147511	9431421926	cinsp[dot]moh-km-bih[at]nic[dot]in

Veer Kunwar Singh University, Ara Courses Offered in SVP College Bhabua

1. BA (English, Hindi, Sanskrit, Urdu, History, Political Science, Economics, Geography, Psychology & Philosophy)
2. B Sc. (Physics, Chemistry, Botany, Zoology and Mathematics)
3. MA History
4. MA Political Science
5. M.Sc. Chemistry
6. Vocational Course (BCA and Biotech)

Indira Gandhi National Open University (IGNOU) LSC (Learner Support Centre) 05204

Courses Offered: UG, PG, Certificate & Diploma

Admission Process -

- 15th June to 31st August via online per year
- 15th Dec to 15th March via online per year

Examination -

- 1st June to 30th June per year
- 1st Dec to 31st Dec per year

Courses-

UG (10+2 Pass)

PG (UG Passed any Subject)

Certificate (As IGNOU Guidelines)

Diploma (As IGNOU Guidelines)

PG Diploma (As IGNOU Guidelines)

IGNOU LINK-

- For any information - <http://ignou.ac.in/>
- For student help - <http://ignou.ac.in/ignou/studentzone/downloads/3>
- For assignment link - <https://webservices.ignou.ac.in/assignments/>
- For admission - <https://ignouadmission.samarth.edu.in/>
- For Academic Counselor link - <https://eportal.ignou.ac.in/oace/OACEHome.aspx>

S.N.	Name and Designation of IGNOU LSC	Contact No
01	Dr Ajeet Kumar Rai (Coordinator)	9450892490
02	Mr Ankit Kumar (Office Staff)	9521403681
03	Mr Golden Kumar (Office Staff)	9798924974
04	Mr Shubhnam Singham Mehta (Office Staff)	9128420573

Syllabus of all the subjects: They can be downloaded from this link:-
<https://governor.bih.nic.in/regulations>

College Rules and Regulations :All students are expected to abide by the rules and regulations of the college. Action will be taken against students not following the rules mentioned below:

Attendance: As per the university rules students are expected to attend a minimum of 75 % of the total number of lectures and tutorials delivered in the college. Students falling short of attendance will be detained and not allowed to take the final examination as per the university rules. All applications for leave of absence should reach the Principal not later than a week after the student returns to the college. In case of sickness the application must be supported by a medical certificate to be submitted within ten days of joining back. No overwriting on the medical certificates is allowed. Certificates must have the doctor's registration number and area of specialisation for verification. Students missing classes because of extra-curricular activities are required to fill up slips and submit to the administration on a monthly basis.

Discipline: The use of crackers and Holi colours is not permitted within the college. Littering within the college premises is forbidden. Use of mobiles in classrooms, tutorial rooms, auditorium and corridors is strictly prohibited. Any infringement of the above rules is liable to be fined.

Belongings : The students are advised to be careful and look after their belongings. Books, purses, mobile phones or any other valuable item should not be left unattended in the library, classroom or canteen etc. The college takes no responsibility for any such loss.

Identity Card: Every student of the college is issued an identity card which she is expected to carry with her at all times. He/She will have to produce the same, whenever required to do so. Duplicate identity cards will be issued on the basis of FIR and payment of Rs 50.

Students' Union : College has a vibrant and strong tradition of student participation in its institutional life, and the Students' Union is a key contributor. Students are represented through duly elected Office bearers in the Students' Union. It is an integral part of the college. The elections for the posts of the President, Vice-President, Secretary, Treasurer and College Representative are held as per Bihar government order.

➤ **Office Bearers of The Student Union Election 2017-18**

1. President: Sudhir Kumar
2. Vice President: Kumari Nidhi Rai
3. General Secretary: Pawan Kumar
4. Joint Secretary: Kumari Priyanka Singh
5. Treasurer: Sonu Kumar
6. College Representative:
 - i. Arunish Gautam
 - ii. Avinash Kumar
 - iii. Duja Kumari
 - iv. Krishna Kumar
 - v. Krishna Ram
 - vi. Prince Kumar Singh

Co-curricular Activities : The college takes great pride in having established NSS, Sports and NCC units in the college along with several other societies which help to enhance the personality of our students and empower them to emerge as more responsible citizens for tomorrow.

Sports : Students are involved in all sports activities including Yoga, Taekwondo and Aerobics. Intra Mural competitions are also organised in Carom, Chess

Badminton and Cricket to encourage participation in a wide variety of physical activities.

National Service Scheme (NSS) :NSS is a permanent youth programme under the ministry of Youth Affairs and Sports, Government of India. The basic motto that describes NSS is 'Not MeBut You.' The NSS has a volunteer strength of more than 100 students who devote 120 hours each every year towards social service. Our volunteers are engaged in various projects that deal with causes such as those of literacy, career awareness, education and cleanliness etc. NSS organises cleanliness drives, blood-donation camps, free medical check-ups and many other related activities as per the guidance of the HRD Ministry and the University of Delhi.

National Cadet Corps (NCC): NCC helps the students improve their personalities and build leadership qualities. It helps them to deal with day to day life with confidence. Training is given in drill, home-nursing, map reading, signalling, handling of weapons, archery, rowing, civil defence, parasailing, mountaineering and water skiing. The strength is 60 including 20 girl candidates annually. Summer camps are an annual feature during the vacation.

Extra-Curricular Activities : College has many committees, societies and clubs catering to a wide diversity of interests and activities, from debate to theatre, from classical music to creative writing. Students can join these societies, based on their own interests and tastes. Extra-Curricular Activities are relevant for the holistic personality development of the students. These activities complement and enrich the study of the Academic courses that students are enrolled in. It helps students discover and enhance their talents in diverse fields through regular participation in cultural events at both intra and inter college levels. In order to maintain balance with the academics the students who are enrolled in various cultural activities need to keep in mind certain instructions mentioned below:

- Students enrolled through ECA Quota who sign an Undertaking /Bond must participate in the activities during their stay in the college
- Practice schedule as approved by the competent authority, has to be strictly adhered to, by all the ECA students.
- No collection /contribution of money from ECA/Society students is allowed under any pretext. Violators will be prosecuted as per disciplinary norms of the College.

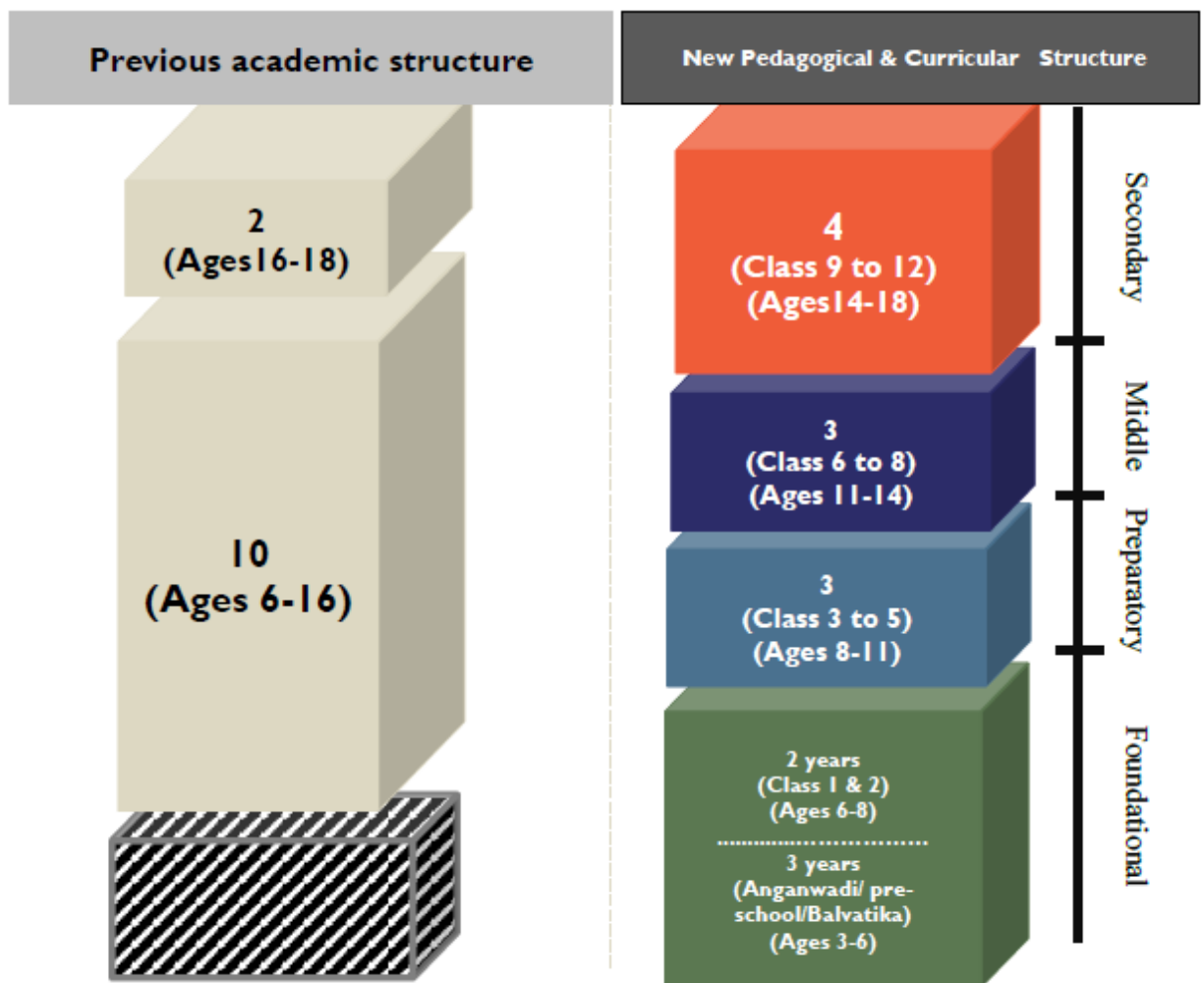
National Education Policy 2020

**Ministry of Human
Resource Development**

- NEP 2020 is the first education policy of the 21st century and replaces the thirty-four year old National Policy on Education (NPE), 1986.
- Built on the foundational pillars of Access, Equity, Quality, Affordability and Accountability, this policy is aligned to the 2030 Agenda for Sustainable Development and aims to transform India into a vibrant knowledge society and global knowledge superpower by making both school and college

education more holistic, flexible, multidisciplinary, suited to 21st century needs and aimed at bringing out the unique capabilities of each student.

- The global education development agenda reflected in the Goal 4 (SDG4) of the 2030 Agenda for Sustainable Development, adopted by India in 2015 - seeks to “ensure inclusive and equitable quality education and promote lifelong learning opportunities for all” by 2030. ‘
- The rich heritage of ancient and eternal Indian knowledge and thought has been a guiding light for this Policy. The pursuit of knowledge (*Jnan*), *wisdom* (*Pragyaa*), and *truth* (*Satya*) was always considered in Indian thought and philosophy as the highest human goal.



➤

**FOUR YEAR CHOICE BASED CREDIT SYSTEM UNDER NEP 2020
IMPLEMENTED W.E.F. 2023**

Programme Duration and Exit Options

S. No.	Name of the Award	Stage of Exit	Mandatory credits to be secured for the award
1.	Undergraduate Certificate	After the successful completion of Semester II	Exit option to students with U.G. Certificate. After completing I, II Semester earning full credits students will be awarded UG Certificate only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). The List of Vocational Course is annexed as Annexure-I. This Course will not be included in SGPA & CGPA Calculation.
2.	Undergraduate Diploma	After the successful completion of Semester IV	Exit option to students with U.G. Diploma. After completing I, II, III & IV Semester earning full credits, if a student want to exit he / she will be awarded UG Diploma only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). This Course will not be included in SGPA & CGPA Calculation.
3.	Bachelor of Science/ Arts/ Commerce (Hons.)	After the successful completion of Semester VI	<u>Exit option</u> : A student may be awarded 3 Year UG in the Major & Minor discipline, provided he /she earns all credits of I, II, III, IV, V & VI th Semester.
4.	Bachelor of Science/ Arts/ Commerce (Hons. with Research)	After the successful completion of Semester VIII	A student will be awarded Degree in UG Honours Major and Minor if he /she earns all the credits of I, II, III, IV, V, VI, VII & VIII th Semester. Students who want UG Degree Honours with Research in Major he / she must obtain 7.5 CGPA and above in the I to VI Semester. Such Students can choose a research stream in the fourth year if they earn (80 Credits, including 12 credit from a research project/ dissertation). They will be awarded UG Degree (Honours with Research). Award of Bachelor Degree with Honours, B.A./B.Sc./B.Com (Hons.): Total credits 160

Proposed Course Structure for 4 Year Undergraduate Programme under CBCS System

Semester-I

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 1	MJC -1	6-1-0	6	100
2	Minor Course 1	MIC- 1	4-1-0	3	100
3	Multidisciplinary Course 1	MDC-1	4-1-0	3	100
4	MIL	AEC-1	2-1-0	2	100
5	Skill Enhancement Course	SEC-1	1-0-3	3	100
6	Value Added Course	VAC-1	1-0-3	3	100
Total Credit - 20					

Semester-II

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 2	MJC -2	6-1-0	6	100
2	Minor Course 2	MIC- 2	4-1-0	3	100
3	Multidisciplinary Course 2	MDC-2	4-1-0	3	100
4	Environmental Science	AEC-2	2-1-0	2	100
5	Skill Enhancement Course	SEC-2	1-0-3	3	100
6	Value Added Course	VAC-2	1-0-3	3	100
Total Credit - 20					

- ❖ Exit option to students with U.G. Certificate. After completing I, II Semester earning full credits students will be awarded UG Certificate only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation). The List of Vocational Course is annexed as Annexure-I . This Course will not be included in SGPA & CGPA Calculation.

Semester-III

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 3	MJC -3	5-1-0	5	100
2	Major Course 4	MJC- 4	3-1-0	4	100
3	Minor Course 3	MIC-3	4-1-0	3	100
4	Multidisciplinary Course 3	MDC-3	4-1-0	3	100
5	Ability Enhancing course(Course on Disaster Risk Management)	AEC-3	2-1-0	2	100
6	Skill Enhancement Course	SEC-3	1-0-3	3	100
Total Credit - 20					

Semester-IV

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 5	MJC -5	5-1-0	5	100
2	Major Course 6	MJC- 6	5-1-0	5	100
3	Major Course 7	MJC- 7	5-1-0	5	100
4	Minor Course 4	MIC-4	4-1-0	3	100
5	Ability enhancing course (Course on NCC/ NSS/ NGO's /Social Service/ Scout & Guide / Sports	AEC-4	2-1-0	2	100
Total Credit - 20					

- ❖ Exit option to students with U.G. Diploma. After completing I, II, III & IV Semester earning full credits, if a student want to exit he / she will be awarded UG Diploma only if he or she takes one Vocational Course of 4 Credit (during Summer Vacation) will not be included in SGPA & CGPA Calculation.

Semester-V

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 8	MJC -8	5-1-0	5	100
2	Major Course 9	MJC- 9	5-1-0	5	100
3	Minor Course 5	MIC - 5	4-1-0	3	100
4	Minor Course 6	MIC-6	4-1-0	3	100
5	Internship	INT-1	-	4	100
					Total Credit - 20

Semester-VI

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 10	MJC -10	4-1-0	4	100
2	Major Course 11	MJC- 11	5-1-0	5	100
3	Major Course 12	MJC – 12	5-1-0	5	100
4	Minor Course 7	MIC-7	4-1-0	3	100
5	Minor Course 8	MIC-8	4-1-0	3	100
					Total Credit - 20

- ❖ Exit option : A student may be awarded 3 Year UG in the Major & Minor discipline, provided he /she earns all credits of I, II, III, IV, V & VIth Semester.

Semester-VII

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 13	MJC -13	5-1-0	5	100
2	Major Course 14	MJC- 14	5-1-0	5	100
3	Major Course 15	MJC – 15	6-1-0	6	100
4	Minor Course 9	MIC-9	4-1-0	4	100
					Total Credit - 20

Semester-VIII

Sl No.	Name of Course	Type of Course	L-T-P	Credit	Marks
1	Major Course 16	MJC -16	4-1-0	4	100
2	Minor Course 10	MIC- 10	4-1-0	4	100
3	Research Project/Dissertation	RP-1	-	12	
					Total Credit - 20

- A student will be awarded Degree in UG Honours Major and Minor if he /she earns all the credits of I, II, III, IV, V, VI, VII & VIIIth Semester. Students who want UG Degree Honours with Research in Major he / she must obtain 7.5 CGPA and above in the I to VI Semester. Such Students can choose a research stream in the fourth year if they earn (80 Credits, including 12 credit from a research project/ dissertation. They will be awarded UG Degree (Honours with Research).

Award of Bachelor Degree with Honours, B.A./B.Sc./B.Com (Hons.): Total credits 160

- Subject / Courses having 6 , 5 & 4 credits may be split into theory and Practical where ever required with following credit and L.T.P.
 - a. For 6 Credit Course / Subject –
 - i. Theory – 4-1-0, 4 Credit, 100 Marks
 - ii. Practical 0-0-4, 2 Credit, 100 Marks
 - b. For 5 Credit Course / Subject –
 - i. Theory – 3-1-0, 3 Credit, 100 Marks
 - ii. Practical 0-0-4, 2 Credit, 100 Marks
 - c. For 4 Credit Course / Subject –
 - i. Theory – 3-1-0, 3 Credit, 100 Marks
 - ii. Practical 0-0-2, 1 Credit, 100 Marks

Internship (INT)

Research Project/ Dissertation (RP)

3. Program of Study / Course Structure:

- 3.1. Students shall undergo a certified program of study extending up to eight semesters spread over four academic years.
- 3.2. Each academic year shall consist of two semesters:
Odd semesters (I, III, V, VII) from July to December
Even semesters (II, IV, VI, VIII) from January to June.
- 3.3. The Bachelor programme will consist of a number of courses as per Annexure, spanning over eight semesters.
- 3.4. For running minor courses in a particular semester the academic Council of the University may take the decision if required keeping the viability at the local level.

Abbreviation:

*L/T/P: (Lecture/ Tutorial/ Practical) Number of classes per week

<u>Type of the Course</u>	<u>Name of Course</u>	<u>Credit</u>
MJC:	Major Course	80
MIC:	Minor Course	32
MDC :	Multidisciplinary Course	09
AEC:	Ability Enhancement Course	08
SEC:	Skill Enhancement Course	09
VAC:	Value Added Course	06
INT:	Internship	04
RP:	Research Project/Dissertation	12
Total		160

- 3.5. To maintain Uniform academic accountability, certain weightage is assigned in the form of "Credit", separately for each course per semester depending upon the length of the Curriculum. A minimum of 10 hours of teaching has been fixed for each credit as on average.
- 3.6. The Bachelor programme shall have 160 credits altogether. The CGPA shall be awarded on the candidate's performance in all papers/courses.
- 3.7. The syllabus of the programme may be revised as per the demand of different stakeholders by BOS and will be duly approved by the Academic Council.
4. UG Courses offered by SWAYAM/MOOC related to MDC and Skill enhancement, not studied as core course/paper may be selected by the candidate with the approval of the Department.
Students undertaking UG course from SWAYAM/MOOC shall be eligible for credit transfer if he/she gets a certificate for successful completion from SWAYAM.
5. Evaluation of Performance Under C.B.C.S.
5.1 Any student admitted to Bachelor programme and registered in the University shall be eligible to appear in the University Examination for each Semester only after securing 75% attendance both in theory and practical classes separately and was also passed in all CIA.

5.2 The University Examination of each course in all semesters shall have two components:

- i. Continuous Internal Assessment (CIA) of MJC, MIC, MDC, AEC & SEC containing 30 marks.
- ii. End Semester Examination (ESE) of MJC, MIC, MDC AEC & SEC, VAC containing 70 marks.

• Components of CIA (For theory course):

i.	One mid-semester written tests (1x15)	=	15 marks
ii.	Seminar/Quiz/Presentation/Assignment	=	10 marks
iii.	Attendance and conduct	=	05 marks
	Total	=	30 marks

• Components of CIA (For practical course):

i.	One mid-semester written tests (1x15)	=	15 marks
ii.	Seminar/Quiz/Presentation/Assignment	=	10 marks
iii.	Attendance and conduct	=	05 marks
	Total	=	30 marks

5.3 The CIA component of the Examination shall be conducted by the department under the concerned teacher of the course/paper. He/ She will be responsible for the submission of CIA marks after evaluation to the Head of the Department.

5.4 Only the End Semester Examination (ESE) shall be conducted by the University. For the theory courses / papers of 3 credits or more, there shall be a written examination of 3 hours duration. For theory papers of less than 3 credits, there shall be ESE of two hours duration. However, the ESE of Practical and Project Dissertation viva-voce shall be conducted in the respective department.

5.5 The evaluation of the Project Dissertation will also be based on CIA and the end-semester examination.

5.6 All such examinations shall be as per the provisions of the Examinations Board.

6. Examinations

6.1 The End-semester-Examination will be conducted by the University.

Question Paper Pattern will be uniform for all Universities of Bihar.

6.2 The candidate's performance in the examination for the Bachelor programme shall be evaluated following the Uniform Grading System (Credits) formulated on the guidelines of UGC for the computation of Cumulative Grade Point Average (CGPA).

6.3 The examination of odd semester I, II, V and VII shall generally be held in November and December and that of even semesters II, IV, VI and VIII in the month of April-May.

6.4 Paper Setting and Evaluation: For ESE, the paper setting and evaluation will be done by the teachers of the concerned subject.

6.5 The question papers for all courses of (i) AEC (ii) SEC & (iii) VAC will be of OMR based objective type.

7. Passing of Examinations and Promotional Rules:

7.1 There shall be no supplementary examination in any of the courses/papers in any semester.

7.2 The candidates who have been admitted to the First Semester of a four-year Undergraduate Programme in a session can be placed in the following categories based on their attendance in the Semester and performance in CIA.

i. Those who have cleared the CIA and attended the required minimum percentage (75%) of attendance shall appear in the ESE.

ii. Those who have not attended the required minimum percentage of attendance (75%) and not cleared CIA shall in no case be permitted to appear in the End Semester Examination.

7.3 After appearing at the End Semester Examination, the candidates can be placed in the following categories in the context of the declaration of the Semester Examination results.

i. To be declared passed in End Semester Examination; a candidate must secure at least a 'P' grade as mentioned in Table-4 in each course/paper (including CIA and ESE).

ii. A candidate may be promoted to next semester based on the following criteria as given in Table-3.

Table 3: Promotion Criteria

S. No.	Semester	Conditions to be fulfilled for Promotion
1.	From Semester-I to Semester-II	Attended all courses in Semester-I as a regular student and sent up** for the Semester-I examination.
2.	From Semester-II to Semester-III	Attended all courses in Semester-I and Semester II as a regular student and sent up** for the Semester-II examination. The candidate must earn at least 28 credits of Semester-I and II taken together in MJC, MIC, MDC, and AEC.
3.	From Semester-III to Semester-IV	Attended all courses in Semester III as a regular student and sent up** for the Semester III examination.
4.	From Semester-IV to Semester-V	Attended all courses in Semester-IV as a regular student and sent up** for the Semester-IV examination. The candidate must earn total credit of I & II Semester & also at least 68 credits of Semester-I, II, III and IV taken together in MJC, MIC, MDC, AEC, SEC and VAC.
5.	From Semester-V to Semester-VI	Attended all courses in Semester-V as a regular student and sent up** for the Semester-V examination.
6.	From Semester-VI to Semester-VII	Attended all courses in Semester-VI as a regular student and sent up** for the Semester-VI examination. The candidate must earn total credit of III & IV Semester & also at least 108 credits taken together in MJC, MIC, MDC, AEC, SEC, VAC and Internship.
7.	From Semester VII to Semester-VIII	Attended all courses in Semester-VII as a regular student and sent up** for the Semester-VII examination.

**** Sent up for End Semester Examination here refers to those candidates who have a minimum of 75% attendance in each course/paper separately.**

- i. Candidates shall have to clear their backlog course/paper (s) in the subsequent end-semester examination of that semester whenever it is available.
- ii. The Final result will be published only after he/she has cleared all 160 credits and three more academic years can be given to clear all 160 credits.
- iii. Since it is a continuous evaluation programme, a student shall be awarded Semester Grade Points (SGPA) at the end of the first-semester Examination, and in the subsequent semesters till the fifth semester, and finally, in the sixth Semester the result will be awarded based on CGPA. No grade points will be awarded if there is any backlog present.
- iv. The promoted candidate/candidates will not be awarded any SGPA/CGPA till he/she clears all the backlogs.
- v. A promoted candidate, he/she fails in ESE, he/she shall retain his/her CIA score and will reappear in the ESE only of the semester whenever available.
- vi. Students undertaking any UG course from SWAYAM.MOOC as SEC or MDC shall be eligible for credit transfer if he/she gets a certificate for successful completion from SWAYAM/MOOC.
- vii. The candidate must clear the programme within maximum of seven years. Academic Council may give one additional year of relaxation in case of exceptional circumstances.

Note;-Special Provision:

Case of serious health problems and other strictly unavoidable circumstances, relaxation in required attendance might be condoned up to a maximum 15%.

8. Declaration of Result:

The Teacher/Examination Department shall use the following grading system: Result in the form of grade points consequent upon evaluation will be awarded in the following two manners-

- I. At the end of each semester which will be titled as Semester Grade Point Average (SGPA).
 - II. At the end of the programme, which will be titled Cumulative Grade Point Average (CGPA). The explanations for publishing results in the form of Grade points is given in Table-5.
- The grading system stated below shall be used at the time of preparation of the result of the candidates who appeared at the examination.

Table 4: Grading System

S.No.	Letter Grade	% Range	Numerical Letter Grade	Description of Grade
1	O	≥ 90-100	10	Outstanding
2	A+	≥80<90	9	Excellent
3	A	≥70<80	8	Very Good
4	B+	≥60<70	7	Good
5	B	≥55<60	6	Above Average
6	C	≥50<55	5	Average
7	P	≥45<50	4	Pass
8	F	<45	0	Fail
9	Ab	0	0	Absent

- There shall be a Semester Grade Point Average (SGPA) for each semester based on the Grade obtained in that Semester. The SGPA for every Semester is calculated as:

$$SGPA = \frac{\sum_{i=1}^n m_i o_i}{\sum_{i=1}^n o_i}$$

n - number of courses in a said semester

m_i - the numerical value of grade obtained in the said semester

o_i - number of credits for the said semester

The calculations of SGPA and CGPA is illustrated below as an example:

Table-5: SGPA and CGPA calculation

Course	Credit m_i	Grade Letter	Grade Point o_i	Credit Point (Credit X Grade)	SGPA (Credit Point/Credit)
Semester-I					
MJC 1	06	A	8	48	6.75 (135/20)
MIC1	03	B+	7	21	
MDC1	03	B+	7	21	
AEC-1/MIL	02	B	6	12	
SEC-1	03	B	6	18	
VAC-1	03	C	5	15	
Total	20			135	
Semester-II					
MJC-2	06	A	8	48	6.75 (135/20)
MIC-2	03	B+	7	21	
MDC-2	03	B+	7	21	
AEC-2/EVS	02	B	6	12	
SEC-2	03	B	6	18	
VAC-2	03	C	5	15	
Total	20			135	
Semester-III					
MJC-3	05	A	8	40	7.2 (144/20)
MJC-4	04	A	8	32	
MIC-3	03	B+	7	21	
MDC-3	03	B+	7	21	
AEC-3	02	B	6	12	
SEC-3	03	B	6	18	
Total	20			144	
Semester-IV					
MJC-5	05	A	8	40	7.4 (148/20)
MJC-6	05	A	8	40	
MJC-7	05	B+	7	35	
MIC-4	03	B+	7	21	
AEC-4/NCC	02	B	6	12	
Total	20			148	

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12/11/2015

Semester-V					
MJC-8	05	A	8	40	6.9 (138/20)
MJC-9	05	B+	7	35	
MIC-5	03	B+	7	21	
MIC-6	03	B	6	18	
INT	04	B	6	24	
Total	20			138	
Semester-VI					
MJC-10	04	A	8	32	7.2 (144/20)
MJC-11	05	B+	7	35	
MJC-12	05	B+	7	35	
MIC-7	03	B	6	18	
MIC-8	03	A	8	24	
Total	20			144	
Semester-VII					
MJC-13	05	A	8	40	7.1 (142/20)
MJC-14	05	A	8	32	
MJC-15	06	B+	7	42	
MIC-9	04	B+	7	28	
Total	20			142	
Semester-VIII					
MJC-16	04	A	8	32	8.4 (168/20)
MIC-10	04	B+	7	28	
Research Project/ Dissertation	12	A+	9	108	
Total	20			168	

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Semester 7	Semester 8
Credit :20;	Credit :20;	Credit :20;	Credit :20;	Credit :20;	Credit :20;	Credit :20;	Credit :20;
SGPA :6.75	SGPA :6.75	SGPA :7.2	SGPA :7.4	SGPA :6.9	SGPA :7.2	SGPA :7.1	SGPA :8.4
CGPA	$(20 \times 6.75 + 20 \times 6.75 + 20 \times 7.2 + 20 \times 7.4 + 20 \times 6.9 + 20 \times 7.2 + 20 \times 7.1 + 20 \times 8.4) / 160 = 7.2125$						

5/15/23
 Indra Shukla
 Special Duty (Judicial)

The award sheet of the students will show the grades obtained in all courses/papers offered in each semester, the SGPA/CGPA and the promotion status.

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- The student shall have to obtain a minimum CGPA = 4.5 for the award of Bachelor Degree.
- If a candidate got CGPA less than 4.5 but earned required credits and pass in all papers/courses then 0.5 will be added in actual CGPA obtained but total CGPA should not exceed 4.5.
- If a student fails in any semester a grace of maximum 05 Marks in split manner may be provided to make clear the subjects / Course in which the student is fail.

The following formula shall be used to find percentage equivalent to CGPA;

$$\% \text{ of marks} = (\text{CGPA}) \times 10$$

- The student shall have to obtain a minimum CGPA = 4.5 for the award of Bachelor Degree.
- If a candidate got CGPA less than 4.5 but earned required credits and pass in all papers/courses then 0.5 will be added in actual CGPA obtained but total CGPA should not exceed 4.5.
- If a student fails in any semester a grace of maximum 05 Marks in split manner may be provided to make clear the subjects / Course in which the student is fail.

Award of Bachelor Degree with Honours, B.A./B.Sc./B.Com (Hons.): Total credits 160

- **Subject / Courses having 6,5& 4 credits may be splited into theory and Practical where ever required with following credit and LTP.**
 - a. For 6 Credit Course / Subject –
 - i. Theory – 4-1-0, 4 Credit, 100 Marks
 - ii. Practical 0-0-4, 2 Credit, 100 Marks
 - b. For 5 Credit Course / Subject –
 - i. Theory – 3-1-0, 3 Credit, 100 Marks
 - ii. Practical 0-0-4, 2 Credit, 100 Marks
 - c. For 4 Credit Course / Subject –
 - i. Theory – 3-1-0, 3 Credit, 100 Marks
 - ii. Practical 0-0-2, 1Credit, 100 Marks

Abbreviation:

LTP: Lecture/Tutorial/Practical (number of classes per week)

MIL: Modern Indian

Type of the Course	Name of the Course	Credit
MJC :	Major Core Course	80
MIC :	Minor Core Course	32
MDC :	Multidisciplinary Course	09
AEC :	Ability Enhancement Course	08
SEC :	Skill Enhancement Course	09
VAC :	Value Added Course	06
INT :	Summer Internship	04
RP :	Research Project /Dissertation	12
		Total= 160



Veer Kunwar Singh University, Ara

List of Subjects to be offered for the Four Year Under Graduate Course 2023-27 by students of under the CI Programme.

Faculty of Humanities - Semester - I and Semester -II

Major Course	Minor Course	Multidisciplinary Course	MIL	Skill Enhancement Course	Value Added Course
MJC - I	MIC - I	MDC - I (Select any one)	AEC - I	SEC - I (Select any one)	VAC - I (Select any one)
1. Bengal 2. English 3. Hindi 4. Music 5. Pali 6. Persian 7. Philosophy 8. Sanskrit 9. Urdu 10. Bhojपुरी 11. Prakrit	Any one of the Subject in Faculty of Humanities except the one selected for Major course	1. Ancient Indian History & Archology Culture 2. Economics 3. Geography 4. History 5. Home Science 6. Political Science 7. Psychology 8. Rural Economics 9. Sociology 10. Labour and Social welfare 11. Mathematics 12. Public Administration 13. Accounting (Commerce)	1. English 2. Hindi 3. Urdu 4. Sanskrit 5. Bengali 6. Prakrit 7. Pali 8. Persian 9. Bhojपुरी	1. Communication in everyday life 2. Creative Writing 3. Public Speaking in English and leadership	1. (Sports and life) 2. Development of personal 3. Ethics and Culture 4. Gandhi and Education 5. Swachh Bharat
MJC - II	MIC - II	MDC -2	AEC - II	SEC - II (Select any one)	VAC - II (Select any one)
Same as of Sem-I	Same as of Sem-I	Select any one subject except the one opted for MDC-I from amongst the above list of subjects	Environmental Science	1. Personality development and communication 2. Script writing 3. Big data analysis	1. Ethics and Values and Fundamental duties 2. Yoga philosophy and Practice 3. Dimension of creative writing



Veer Kunwar Singh University, Ara

List of Subject to be offered for the Four Year Under Graduate Course 2023&27 by students of under the CBCS Programme.

Faculty of Science - Semester - I and Semester -II

Major Course	Minor Course	Multidisciplinary Course	MIL	Skill Enhancement Course	Value Added Course
MJC - I	MIC - I	MDC - I (Select any one)	AEC - I	SEC - I (Select any one)	VAC - I (Select any one)
Physics Chemistry Mathematics Botany Zoology	Any one of the Subject in Faculty of Science except the one selected for Major course	1. Ancient Indian History & Archology Culture 2. Economics 3. Geography 4. History 5. Home Science 6. Political Science 7. Psychology 8. Rural Economics 9. Sociology 10. Labour and Social welfare 11. Mathematics 12. Public Administration 13. Accounting (Commerce)	1. English 2. Hindi 3. Urdu 4. Sanskrit 5. Bengali 6. Prakrit 7. Pali 8. Persian 9. Bhojपुरी	1. Communication in everyday life 2. Creative Writing 3. Public Speaking in English and leadership	1. (Sports and life) 2. Development of personality 3. Ethics and Culture 4. Gandhi and Education 5. Swachh Bharat
MJC - II	MIC - II	MDC -2	AEC - II	SEC - II (Select any one)	VAC - II (Select any one)
Same as of Sem-I	Same as of Sem-I	Select any one subject except the one opted for MDC-I from amongst the above list of subjects	Environmental Science	1. Personality development and communication 2. Script writing 3. Big data analysis	1. Ethics and Values and Fundamental duties 2. Yoga philosophy and Practice 3. Dimension of creative writing



Veer Kunwar Singh University, Ara

List of Subjects to be offered for the Four Year Under Graduate Course 2023-27 by students of under the CB Programme.					
Faculty of Social Science - Semester - I and Semester -II					
Major Course	Minor Course	Multidisciplinary Course	MIL	Skill Enhancement Course	Value Added Course
MJC - I	MIC - I	MDC - I (Select any one)	AEC - I	SEC - I (Select any one)	VAC - I (Select any one)
1. Ancient Indian History & Archology 2. Economics 3. Geography 4. History 5. Home Science 6. Political Science 7. Psychology 8. Rural Economics 9. Sociology 10. Labour and Social welfare 11. Mathematics 12. Public Administration	Any one of the Subject in Faculty of Social Science except the one selected for Major course	1. Bengal 2. English 3. Hindi 4. Music 5. Pali 6. Persian 7. Philosophy 8. Sanskrit 9. Urdu 10. Bhojpuri 11. Prakrit 12. Accounting (Commerce)	1. English 2. Hindi 3. Urdu 4. Sanskrit 5. Bengali 6. Prakrit 7. Pali 8. Parsian 9. Bhojpuri	1. Communication in everyday life 2. Creative Writing 3. Public Speaking in English and leadership	1. (Sports and life) 2. Development of personality 3. Ethics and Culture 4. Gandhi and Education 5. Swachh Bharat
MJC - II	MIC - II	MDC - 2	AEC - II	SEC - II (Select any one)	VAC - II (Select any one)
Same as of Sem-I	Same as of Sem-I	Select any one subject except the one opted for MDC-I from amongst the above list of subjects	Environmental Science	1. Personality development and communication 2. Script writing 3. Big data analysis	1. Ethics and Values and Fundamental duties 2. Yoga philosophy and Pract 3. Dimension of creative writtr

The nature of these courses is as defined below:

Major Course (MJC): Major (MJC) courses are designed to impart students with the core concepts, principles and processes, and laboratory as well as instrumental skills in main branches. MJC's are a mandatory requirement for a student's program of study who wish to pursue an undergraduate degree. MJC's will be appropriately graded and arranged across the semesters of study, being undertaken by the student, with multiple entry and exit options as per UGC Curriculum.

Minor Course (MIC) : The growth of specific subject in the past few decades have been tremendous and many new sub-disciplines have emerged. It is important that apart from the main branches of the subject, a study of these new branches is also included in the curriculum. The Minor Course (MIC) incorporates important emerging areas and a pool of credit courses from their own faculty are included out of which a student will choose to study, based on his/her interest from their own faculty.

Multidisciplinary Course (MDC): Multi-Disciplinary Courses are a pool of courses offered by various disciplines of study which is meant to provide multidisciplinary or interdisciplinary education to students. Students may opt for any three Multidisciplinary course out of a list of Multidisciplinary papers (Basket) offered by the parent department or any other department/s as per his/her choice with the prior permission of the parent department. The list of Multidisciplinary papers, syllabus and prerequisite of the Multidisciplinary courses will be as decided by the Board of Studies (BOS) of the concerned subject /department / Academic Council.

Skill Enhancement Course (SEC) : SEC are skill-based courses in all disciplines and are aimed at providing hands-on training, competencies, proficiency and skills to students. SEC courses may be chosen from a pool of courses designed to provide skill-based instruction.

Value-Added Course (VAC) : This is a pool of courses offered by all the Departments in groups of odd and even semesters out of which a student can choose. VAC courses are the common pool of courses offered by different disciplines and aimed towards personality building, embedding ethical, cultural & constitutional values; promoting critical thinking, Indian Knowledge Systems, scientific temperament, communication skills, creative writing, presentation skills, sports & physical education and teamwork which will help in the all-round development of students.

Ability Enhancement Course (AEC) : AEC courses are courses based upon the content that leads to knowledge enhancement through various areas of study. They are Language and Literature, Environmental Science and Sustainable Development which are mandatory for all disciplines.

